



MULTICULTURAL COUNCIL OF WINDSOR & ESSEX COUNTY

DESCRIPTION OF OPPORTUNITY

POSITION: CHILD AND YOUTH VOLUNTEER

POSITION SUMMARY:

The Child and Youth Volunteers will be responsible for working under the direction of MCC staff to assist with providing programming and supervision to children and youth in an individual and/or group setting.

QUALIFICATIONS AND EXPERIENCE:

- Experience working with children and youth is considered an asset.
- Familiarity with the ethno cultural community in the Windsor and Essex County area is considered an asset.
- Must have sensitivity for working with children from diverse backgrounds.
- Must possess a valid Level 3 vulnerable sector police clearance at time of placement.
- Knowledge of a second language is an asset.
- Post-secondary education in Education, Early Childhood Education, Child and Youth Worker, Education Assistant/Support, or relevant experience with children and youth is considered an asset.
- Sensitivity to working with culturally, economically, and electronically diverse populations.
- Creative, passionate, and energetic, with experience facilitating (example arts and crafts, sports) youth sessions, and mentoring children and youth.

AREAS OF RESPONSIBILITY:

- Adhere to MCC policies and processes at all times.
- Assist with recognizing and responding to the needs of each child by using developmentally appropriate teaching and child behaviour management techniques.
- Assist with planning, preparing and implementing stimulating, age-appropriate activities that encourage children's creativity and learning.
- Observe, monitor, and participate in child and youth activities.
- Assist with preparation and clean-up of snacks, toys, equipment, and play areas.
- Maintain accurate records as directed.
- Keep the immediate supervisor advised of all issues and concerns related to the program.
- Other duties as assigned.